



Civil Aviation Authority of Bangladesh
Office of the Director
Osmani International Airport, Sylhet.



No. 30.31.9100.521.21.111.22. 1955,

Date: 31/08/2022.

Invitation for Tender Notice

1.	Ministry/Division	Ministry of Civil Aviation and Tourism			
2.	Procuring Entity Name	Civil Aviation Authority of Bangladesh (CAAB)			
3.	Procuring Entity Name	Director, Osmani International Airport, Sylhet.			
4.	Invitation for	Maintenance of different types photocopy machine, printers and scanner at Osmani International Airport, Sylhet.			
5.	Invitation Ref. No.	30.31.0000.211.32.925.21.682			
6.	Date of Approval	17-06-2022			
KEY INFORMATION					
7.	Procurement Method	Limited Tendering Method (LTM)			
FUNDING INFORMATION					
08.	Budget and Source of Funds	CAAB own Fund			
09.	Development Partners	N/A			
PARTICULAR INFORMATION					
10.	Project/Programme Code	Code No-3258104.			
11.	Project/Programme Name (if Applicable)	Maintenance of different types photocopy machine, printers and scanner at Osmani International Airport, Sylhet.			
12.	Tender Package No.	68/2022-2023			
13.	Tender Publication Place Date.	CAAB Website & Notice Board of Director, OIA, Sylhet.			
14.	Tender Last Selling Date and Time	18/09/2022 up to 5.00 PM			
15.	Tender Closing Date and Time	19/09/2022	12.00 PM		
16.	Tender Opening Date and Time	19/09/2022	12.30 PM in the presence of Tenderness or their authorized representatives (if any)		
17.	Tender Document Selling office address.	Office of the Director, Osmani International Airport, Sylhet.			
18.	Receiving Tender Document	Office of the Director, Osmani International Airport, Sylhet.			
19.	Opening Tender Document	Office of the Director, Osmani International Airport, Sylhet.			
INFORMATION FOR TENDERER					
20.	Eligibility of Tenderer : (Documented evidence must be submitted)	Tenderers shall have the following minimum level of experience to qualify for the performance of the non Consultant Service under the Contract: (i) Only Enlisted Tenderer of CAAB are eligible. (ii) Upto date Trade license, TIN & VAT certificate must be submitted. (iii) Satisfactory completion of same nature of works experience in any Airport. (iv) The Tenderer shall have submitted completion certificate of similiar works (Document should be submitted) are eligible to participate in the Tender competition)			
21.	Brief Description of Services	Maintenance of different type photocopy machine, printers and scanner at Osmani International Airport, Sylhet.			
22.	Price of Tender Document	Tk. 500.00 (Five hundred) Only and 15% VAT (Non refundable)			
23.	Lot No.	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time
	01	Maintenance of different type photocopy machine, printers and scanner at Osmani International Airport, Sylhet.	Osmani International Airport, Sylhet.	2,500/- (Two Thousand five hundred) only (Refundable)	07 (Seven) days from the signing of the Contract
24.	Name of official Inviting Tender	Director, Osmani International Airport, Sylhet.			
25.	Address of official Inviting Tender	Osmani International Airport, Sylhet.			
26.	Contact details of official Inviting Tender	Tel. No. 0821-714243	Email: dsylhet@caab.gov.bd		
27.	The procuring entity reserves the right to accept or reject any or all the tenders thereof.				
28.	Other Terms & Conditions: (a) The Tenderer shall have to apply for schedule on their letter head pad. (b) The Tenderer shall have to submit in proper seal with name of service on the top of the envelop. (c) All the terms and conditions included in the tender document will be applicable. (d) The Authority reserves the right to accept, cancel partly or whole of the tender without assigning any reason. (e) Any defaulter contractor of CAAB will not be eligible to participate in the render competition. (f) For any unavoidable reason, if tender document cannot be opened on the scheduled date, the said will be opened on he next working date.				


Director

Osmani International Airport, Sylhet.

Tel: 0821-714243

Email-dsylhet@caab.gov.bd