

AM/RD
29/07/2024
Mr. Rafiqul Islam
29.07.24

সিএনএস বিভাগ
ডায়েরি নং. ৪৭২.৬০
তারিখ: ২৯/০৭/২৪



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Admin Division
www.caab.gov.bd



Record Number: 30.31.0000.201.53.050.17.909

Date: 29/07/2024

Office Order

Mr. Md. Kamruzzaman, Senior Sub-Assistant Engineer (Civil), Civil Aviation Authority of Bangladesh (CAAB) has been granted Earned Leave (Ex-Bangladesh) of 15 (Fifteen) days starting from 15/08/2024 or from the actual date of commencement of leave. This leave is granted to perform Umrah in Saudi Arabia under the following terms and conditions:

Terms and Conditions:

- He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself; no part of it will be borne by the Government/CAAB;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority

29-07-2024

Md. Nejam Uddin

Assistant Director (Human Resource
Development)

Record Number: 30.31.0000.201.53.050.17.909/1 (5)

Date: 29/07/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority) :

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka;;
- Superintending Engineer (C.C), Civil Circle, Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);;
- Director (CNS), Office of the Director (CNS), Civil Aviation Authority, Bangladesh (With request for publication on website);
- Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka and and
- Senior Sub-Assistant Engineer (Civil), Civil Circle, Civil Aviation Authority, Bangladesh.