


Civil Aviation Authority of Bangladesh
Administration Division
HQ, Kurmitola, Dhaka-1229
Invitation for Tender



File No: 30.31.0000.211.32.982.23-202

Date: 11/09/2023

1	Ministry/Division	Ministry of Civil Aviation and Tourism	
2	Agency	Civil Aviation Authority of Bangladesh (CAAB).	
3	Procuring Entity Name	Director (Administration).	
4	Procuring Entity District	Dhaka.	
5	Invitation for	DGCA 58 th Website Mail Server, Creative Service/Design for DGCA Conference-2023.	
6	Invitation Ref No	File No-30.31.0000.211.32.982.23-145, Date: 10/09/2023	
7	Procurement Method	Procurement of Non-Consulting Services.	
8	Budget and Source of Funds	CAAB's own Fund	
9	Tender No.	Admin-12/2023-2024	
10	Tender Publication Date	11/09/2023	
11	Tender Last Selling Date and Time	26/09/2023, 12:00 PM	
12	Tender Closing Date and Time	27/09/2023	11:00 AM
13	Tender Opening Date and Time	27/09/2023	11:30 AM
14	Tender Document Selling Office address	Cash Section of Director (Finance), CAAB HQ, Dhaka.	
15	Receiving Tender Document	Director (Admin).CAAB, H.Q, Kurmitola, Dhaka-1229.	
16	Opening Tender Document	Director (Admin).CAAB, H.Q, Kurmitola, Dhaka-1229.	
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer (Documented evidence must be submitted).	<p>i. The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor/Sub Contractor/Management Contractor shall be 05 (Five) years. [Relevant Document must be submitted]</p> <p>ii. The minimum specific experience as a Prime Contractor in providing non-Consultant Service of at least One Contract of similar nature, complexity and methods/technology completed over a period of 05 (Five) years each with a value of at least Tk. 12,00,000/- (Twelve Lac) shall be required. [Relevant Document must be submitted]</p> <p>iii. The required average annual turnover of the Tenderer shall be at least of the amount of Tk. 8,00,000/- (Eight Lac) in the last 3(three) years. (Relevant document from Bank to be submitted) [Statement(s) of Receipts, from any scheduled Bank of Bangladesh, issued not earlier than twenty eight (28) days prior to the day of the original deadline for submission of Tenders].</p> <p>iv. The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be Tk. 17,00,000/- (Seventeen Lac) (Document must be submitted as per Form PSN-5).</p>	
18	Price of Tender Document (Tk)	1000.00 (One Thousand Taka only) Non-refundable (15% VAT)	
19	Tender Security Amount	The amount of the Tender Security shall be Tk. 53,000/- (Fifty Three Thousand) from any schedule bank of Bangladesh as pay order/Bank draft (refundable) In favour of Chairman, CAAB.	
20	The procuring entity reserves the right to accept or reject any or all the tenders thereof.		


 Director (Admin)
 CAAB, H.Q, Kurmitola, Dhaka.